

1-Oct-06

GEOS REFUND POLICY

Student Authorization Related Withdrawals

- 1) GEOS may retain the lesser of 25% or \$200 of total tuition fees by international students who:
- a) Are denied authorization from Citizenship and Immigration Canada, or
 - b) Do not receive authorization prior to the start of the program of study, provided that
 - (i) The student notifies GEOS of the circumstances in subsection (1) (a) or (b) on or before the first day that a program of study is scheduled to begin, and
 - (ii) The student, within a reasonable time, provides documentation of the circumstances in subsection (1) (a) or (b) to GEOS.

Non-Student Authorization Related Withdrawals

- 2) a) If written notice of withdrawal is received by GEOS less than 7 days after the contract is made and before the program starts, GEOS may retain the lesser of 25% of the total tuition fees or \$400.
- b) Subject to subsection (2) (a), if written notice of withdrawal is received by GEOS 30 days or more before the start of a program of study, GEOS may retain 25% of the total tuition fees.
- c) Subject to subsection (2) (a), if written notice of withdrawal is received by GEOS less than 30 days before the start of a program of study GEOS may retain 40% of the total tuition fees.

Refunds After The Program Of Study Starts

- 3) a) If written notice of withdrawal is received by GEOS, before 10% of the program of study is completed, GEOS may retain 50% of the total unused tuition.
- b) If written notice of withdrawal is received by GEOS, after 10% and before 30% of a program of study, GEOS may retain 70% of the total unused tuition.
- c) If a student withdraws after 30% of the program of study's duration, no refund is required.
- d) If a student is dismissed from a program of study for not adhering to the GEOS Code of Conduct , no refund will be given.

Student's Statement

I am over 18 years of age, and have read and agree to the above terms and conditions.

Student Signature: _____ Date: _____

Print Name: _____

Parent's Statement (if student is under 18)

I confirm that the information provided on the enrollment form is complete and correct. I, on behalf of my child (children) agree to abide by the above terms and conditions.

Parent Signature: _____ Date: _____

Print Name: _____